|  |  |
| --- | --- |
| **PROJECT STATUS REPORT** | |
| **Project Name** | Personalized Academic Planner [PAP] |
| **For Week Ending** | Tuesday October 24th, 2023. |
| **Project Status** | [Yellow Neutral face with no fill] |
| **Status Description** | Project Status is yellow.   * The project status is yellow because we are missing our weekly project documents, and we are behind on our submission on this week’s document due to some confusions on the contents of some documents. * In order to restore the project's status to green, we need to prepare our weekly documents, make sure they've been uploaded correctly, and finish the submissions we were behind on now that all misunderstandings have been resolved. |
| **Activities—During the Past Week** | |
| **Tolani Oke-Steve:** Review of Cost-Estimates and Milestone based Schedule. | |
| **Bilal Alissa:** Review of Project requirements document and project Charter. | |
| **Activities—Planned for Next Week** | |
| **Tolani Oke-Steve:**   * Front-End Design. * Formulation of weekly Documents. * Documentation. | |
| **Bilal Alissa:**   * Documentation. * Front-End Design. * Formulation of weekly Documents. | |
| **Project Issues** | |
| Missing Weekly Documents submission. | |
| **Project Changes** | |
| N/A | |